

SUBMISSION OF LATE REPORT

NAME OF COMMITTEE : Council
DATE OF COMMITTEE : 17 May 2017
TITLE OF REPORT : Appointment of Members to Committees and Appointments of Conveners and Vice Conveners

Please explain why this report is late.

The report is late as calculations could not be made until the result of local government election was known. The report was also held back in anticipation of an announcement regarding the formation of the Administration, as this has an impact on various matters contained within the report. However, as of 16 May, no announcement has been made regarding the formation of the Administration.

Please explain:

- why this report must be submitted to the next meeting of the Council/Committee; and
- why it cannot be submitted to a meeting of the Council/Committee at a later date.

In terms of Standing Order 2.2, the appointment of Conveners and Vice Conveners for Committees, the appointment of members to Committees and approval of Senior Councillor Allowances have to be included as items on the agenda for the Statutory Council meeting. If these matters were deferred to the June Council meeting, alternative arrangements would need to be put in place for the Council's committee cycle in late May and June 2017.

Director

SIGMEY

Date

16-5-17

The following section must be completed by the Convener where a report must be submitted less than three clear days¹ before a meeting of the Council/Committee.

By law, an item of business must be open to inspection by members of the public for at least three clear days before a meeting.

An item of business not open to inspection for three clear days may be considered at a meeting only by reason of special circumstances, which shall be specified in the minutes, and where the Convener is of the opinion that the item should be considered as a matter of urgency.

Please explain why you are of the opinion that the Item should be considered as a matter of urgency.

Not applicable as the Convener of the Council (Lord Provost) is still to be appointed.

Convener

N/A

Date

N/A

Please note that under Standing Order 12.9, the Head of Legal and Democratic Services may refuse to allow any item of business on to the agenda or may withdraw any item of business from an agenda, following consultation with the Convener and Vice Convener.

¹ For example if a letter is posted on Monday advising of a meeting on Friday, it gives 3 clear days notice (i.e. Tuesday, Wednesday, Thursday). Saturday, Sunday and public holidays are included within the definition of Clear Days.